INFORMATION SHEET
TICKETING

BPA

BUILDING
PERFORMANCE
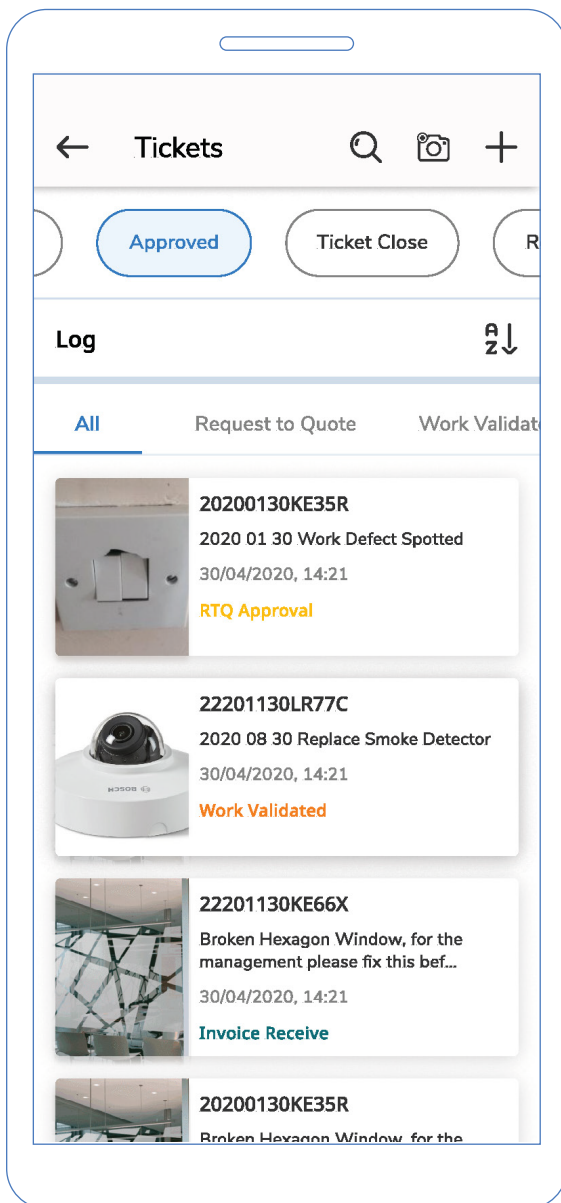ALLIANCE
by Wolin Ventures

Raise a Ticket
Simplified work flow around an issue

- Organise your assets
- Accurate progress updates
- Capture details for action
- Tag your team or vendor
- Attach and manage media files

Tickets

Approved   Ticket Close   R

Log

All   Request to Quote   Work Validate

20200130KE35R
2020 01 30 Work Defect Spotted
30/04/2020, 14:21
RTQ Approval

22201130LR77C
2020 08 30 Replace Smoke Detector
30/04/2020, 14:21
Work Validated

22201130KE66X
Broken Hexagon Window, for the management please fix this bef...
30/04/2020, 14:21
Invoice Receive

20200130KE35R
Broken Hexagon Window, for the

Create Ticket   Post

Title
2020 01 28 Broken Broom

Select Facilities
Midview City   ▶

Select Unit
D20   ▶

Upload File/Image

Browse File or Take Photos to Upload
Add external photo
Max file size 5MB

Description
Request replacement of switch damage

Select Approver
Rezkya
Girudo Inc

Assign Ticket To
◉ Internal   ◯ 3rd Party